

Call for SH/Diaspora extension request application

from 2023/24/2 to 2024/25/1

Based on point III.4.1 of the Stipendium Hungaricum Operational Regulations (point IV.4.1 of the Diaspora Operational Regulations):

1) During the term of scholarship, the scholarship holder may apply for an extension of their scholarship status as follows:

a) The scholarship holder may extend their scholarship period by a total of two semesters in Hungarian bachelor's, master's and one-tier master's programmes.

b) Applications for the renewal of scholarship status must be submitted to their host institution.

c) The institution collects the applications and sends the list of those who receive approval to the Public Foundation.

d) The Public Foundation forwards the list of scholarship holders whose extension request has been approved by their host institution to the Sending Partners concerned for their opinion.

e) During the extension, scholarship holders may not receive a scholarship or housing allowance.

f) Scholarships may not be renewed for doctoral, foundation, preparatory, postgraduate specialist training courses and partial courses, furthermore for short intensive courses.

g) Altogether two extensions for one semester on each occasion are available in bachelor's and master's programmes, and in one-tier master's programmes.

h) The provision under e) shall first be applied to students starting their studies in the 2020/21 academic year in an ascending order.

i) For further details on the terms of the extension, see the Implementation Guide.

The Corvinus University of Budapest hereby announces the call for application for SH/DSP scholarship extension.

Those Corvinus students are entitled to apply who:

- are currently enrolled at bachelor or master level.
- are in their last SH/DSP granted semester and have not yet used their two extension options (in total).

*Extension can be requested **maximum twice at bachelor and master level in total** (1 bachelor + 1 master; 2 bachelor + 0 master; 0 bachelor + 2 master). Students can apply for a one semester extension at a time. In case the student previously conducted bachelor studies in the framework of the SH/DSP program (even at another university in Hungary) and had an (or two) extension(s), the number of currently extendable semesters is reduced accordingly.*

- will not be able to reach absolved status in the current semester: Considering the subjects taken in the actual semester in which the extension application is submitted as completed, the student will potentially not fulfill the requirements of his/her study program.
Make sure to complete all courses taken for the current semester, as they are considered as completed ones!

- have remaining courses for further semester(s) with maximum 42 remaining credits (*excluding the ones taken for the current semester as they are considered as completed ones*) - if they have 1 extension option left OR maximum 84 remaining credits (*excluding the ones taken for the current semester as they are considered as completed ones*) - if they have 2 extension options left.
- might be able to finish their studies in maximum 1 further semester (*taking into account the curriculum of their study program*) - if they have 1 extension option left OR might be able to complete their studies in maximum 2 further semesters (*taking into account the curriculum of their study program*) - if they have 2 extension options left.
- have not yet applied for scholarship extension based on the same reason for which they would like to submit an extension request now.

The extension request is to be submitted in the Neptun system:

The request is available under “Administration” menu point and “Requests” submenu point in the Neptun system as: SH/DSP scholarship extension request from 2023/24/2 to 2024/25/1 and it must be filled with

- **personal data**
- **number of previous extensions:** all extensions during former studies within the SH/DSP program must be counted (if any).
- **the detailed justification of request:** introducing the reason, e.g. *accident, illness, personal loss, childbirth, change of institution/study program, etc.* – *in min. 1000 but not more than 3000 characters*
- **attachment: supporting certificate(s)** confirming the reason(s) for which the scholarship extension is requested (*e.g. medical diagnosis, death certificate, birth certificate, credit certificate, etc.*).

The request is not eligible if the student fails to provide an acceptable justification as described above, so a detailed justification must be indicated in the Neptun request AND the supporting justification (if any) uploaded as attachment will be considered together.

Not mandatory but highly recommended to inform the „sending partner” about the intention to extend the SH/DSP scholarship status.

Evaluation criteria:

- **The deadline for submitting the extension request in the Neptun system is 8 April 2024 (Monday) (23:59 – midnight)**
- The application of the student who had changed his/her institution and/or study program, is given priority if the student meets all other eligibility conditions.
- Extension requested only for thesis seminar/work/consultation will NOT be supported.
- **The institution supports extension requests of a maximum of 15% of SH/DSP scholarship holders in each study program and grade.** The list of number of applications to be supported per each study program and grade is available in Annex 1.

Selection procedure:

The applications meeting the eligibility criteria shall be checked by a preparatory committee composed of the SH-DSP coordinators and the SH-DSP institutional coordinator.

Applications meeting the eligibility criteria shall be ranked on the basis of the credit-weighted average of the last closed active semester preceding the submission of the application, with the proviso that students who change courses and institutions shall be ranked first, also on the basis of the credit-weighted average of the last active semester preceding the submission of the application, i.e. these students shall be ranked ahead of students who do not change courses and institutions, irrespective of their average. The grade point average must be calculated on the basis of Neptun data.

Those applications will be recommended for extension which, in the ranking list, achieve a ranking equal to or better than the number of students proposed for funding as indicated in the current call for proposals (if 5 applications can be supported in a certain study program and grade, the University will recommend for extension those students who have submitted a formally correct application, meet all the eligibility requirements and are ranked 1-5th in the ranking based on their credit-weighted grade point average in the previous last active semester).

First instance decision on the requests will be made by the Head of International Relations.

The SH & Diaspora coordinators will inform applicants about the institutional decision by 19 April 2024.

Legal remedy requests against the institutional decision might be submitted as per Higher Education Act CCIV. 2012. 57.§. and in accordance with the Regulation on Student Fees and Benefits / Procedure for the Assessment of First Instance Applications and Legal Remedy Requests in Relation to Student Status within 15 days of receiving the decision.

The institutional SH & Diaspora coordinator forwards all applications supported by the University to Tempus Public Foundation (hereinafter: TPF) for further evaluation.

TPF performs technical inspection on the applications and involves the sending partners in the approval process.

The final decision is made by TPF and there is no appeal against it.

Applications are considered successful and accepted only after the final approval from TPF. The Foundation will contact students directly regarding the final decision (*expected in July*).

Results and consequences:

- Students whose applications get rejected by TPF will be able to continue their studies only on a self-funded basis.
- Those who complete all mandatory courses and credits by the end of the current semester and receive an absolved status, will not be able to begin their extension as their legal student status with the University will end.

- Students started their studies as an SH/DSP grant holder OR joined the SH/DSP program from a self-funded status **before the 2020/21 academic year** will be eligible for the following benefits of the SH/DSP program during their extended semester(s):
 - exemption from paying tuition fee: YES
 - monthly living and accommodation allowance: YES
 - TAJ card: YES
 - UNIQA private insurance: YES
- Students started their studies as an SH/DSP grant holder OR joined the SH/DSP program from a self-funded status **in the 2020/21 academic year or later**, will be eligible for the following benefits of the SH/DSP program during their extended semester(s):
 - exemption from paying tuition fee: YES
 - **monthly living and accommodation allowance: NO**
 - TAJ card: YES
 - UNIQA private insurance: YES

Further information about the extension process can be found on the website of TPF:

https://stipendiumhungaricum.hu/uploads/2020/03/Extension_of_the_scholarship_period.pdf

Annex 1.

Module code	Study programme	2020 (full number)	2020 (max. extensions allowed)	2021 (full number)	2021 (max. extensions allowed)	2022 (full number)	2022 (max. extensions allowed)
4BNAKGT17ABP	Applied Economics	1	1	10	1	4	1
2BNGMEN17ABP	Business Administration and Management	2	1	12	1	0	0
BNGMEN22ABP	Business Administration and Management	0	0	0	0	24	3
2MNGINF17ABP	Business Informatics	0	0	0	0	6	1
7MNKOMM17ABP	Communication and Media Science	0	0	3	1	35	5
7BNKOMM17ABP	Communication and Media Studies	1	1	20	3	41	6
BNUZAD22ABP	Data Science in Business	0	0	0	0	0	0
MNKOZE20ABP	Economic Analysis (Q)	0	0	1	1	8	1
2MNPENZ18ABP	Finance	0	0	2	1	0	0
MNPENZ22ABP	Finance (Q)	0	0	0	0	11	1
4MNEPTF19ABP	Health Policy, Planning and Financing	0	0	0	0	14	2
BNNKGA20ABP	International Business Economics	3	1	4	1	13	1
7MNNGAZ17ABP	International Economy and Business	0	0	1	1	20	3
7BNNEMZ17ABP	International Relations	1	1	16	2	23	3
7MNNEMZ17ABP	International Relations	0	0	1	1	11	1
2MNMAR17ABP	marketing	0	0	0	0	10	1
MNFMBA21ABP	Master of Business Administration (MBA)	0	0	0	0	20	3
BNFPGA22ABP	Philosophy, Politics, Economics	0	0	0	0	0	0
4MNKGKP17ABP	Public Policy and Management	0	0	1	1	18	2
7MNREKO17ABP	Regional and Environmental Economic Studies	0	0	1	1	5	1
7BNSZOC17ABP	Sociology	0	0	7	1	7	1
7MNSZOC17ABP	Sociology	0	0	1	1	9	1